



I-20 Policy for International Students

The Admissions Office at Western New England University wants to ensure that international students are issued student visas in a timely fashion. For this reason, students are issued an I-20 upon acceptance, which will be sent to the students.

In order for an I-20 to be issued, a student must satisfy the following:

- 1) Be accepted to the University – this means that you have satisfied the academic requirements for your program of study. This includes providing copies of all official academic transcripts, standardized test scores (SAT or ACT, TOEFL, IELTS, or EIKEN), and a letter of recommendation.
- 2) Provide an official bank letter stating that you or your financial sponsor has sufficient funds to support your education while you are enrolled at Western New England University. The bank letter should bear the bank's seal on the bank's official stationery. Please go to <https://www1.wne.edu/admissions/international/doc/bank-letter.pdf> for a sample letter.
- 3) Provide an Affidavit of Support, completed by your financial sponsor. Please go to <https://www1.wne.edu/admissions/international/doc/affidavit-of-support.pdf> for an official copy of this form.

Students who have been accepted on the condition that any of the aforementioned documents are received at a later date will not be issued an I-20 until **ALL** documents have been received by the Admissions Office, and the student is fully accepted to the University.

We encourage you to submit your Admissions Response Form with the \$500.00 (undergraduate) or \$1000.00 (graduate) Admissions Deposit to secure your spot for the semester applied for. The paid Tuition Fee Deposit amount will be deducted from the first-semester Tuition Fee.

Tuition Fee Deposit Refund Policy:

1. Tuition Fee Deposit must be paid only through the approved method of payment.
2. The Tuition Fee Deposit is non-transferable.
3. Tuition Fee Deposit [less the Administration Fee of \$ 100], is refundable **ONLY** in case the student visa application is rejected by the US consulate and the evidence of refusal is timely submitted*. The refund amount will be credited **ONLY** to the source account from where the deposit was paid originally. In **ALL** other circumstances, the Tuition Fee Deposit is non-refundable.

* It is the student's responsibility to notify Western New England University of the DS-160 confirmation number, and date and place of the visa interview, prior to the visa interview. No refund will be given if the visa refusal is due to falsified documents.

As you have questions, please contact the Admissions Office at 413-782-1321, or at international@wne.edu.

Please notify the Admissions Office as soon as possible if you are no longer interested in attending Western New England University.