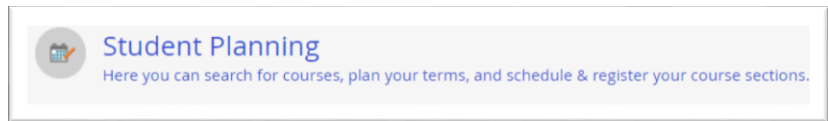
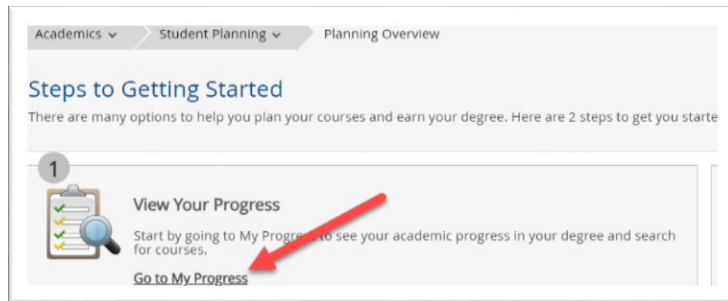


Log onto **Self-Service** via **Connect2U** or directly at <https://selfservice.wne.edu>

Click on **Student Planning** Tile

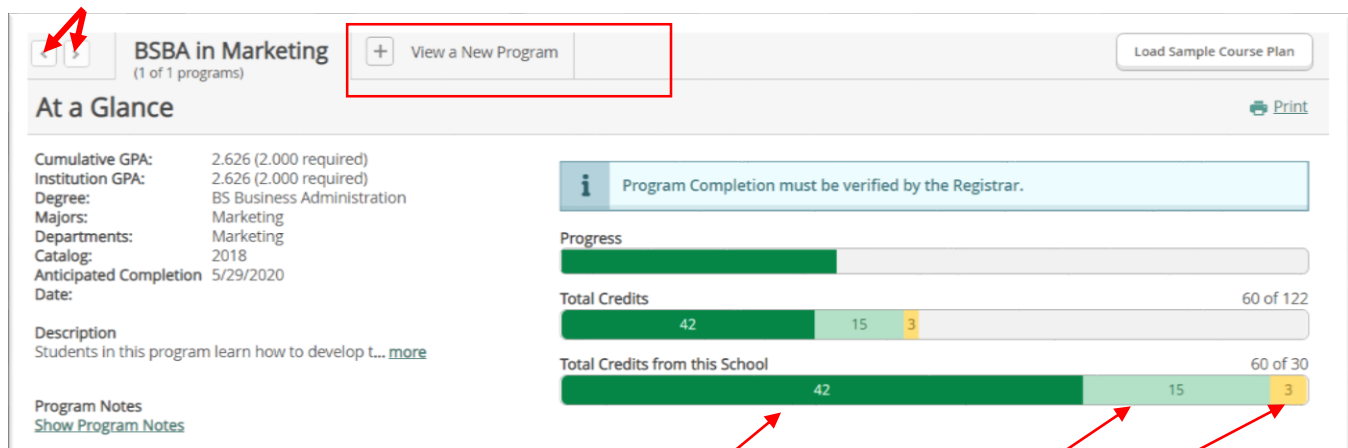


Click on **Go to My Progress**



The **My Progress** screen is divided into two sections: **At a Glance** and **Requirements**. The Progress area provides a comprehensive view of your progress through your chosen program.

If you have more than one program, click on the arrow buttons to scroll through the programs.



- Dark Green indicates completed credits
- Light Green indicates in progress credits
- Yellow indicates credits planned for future semesters

Click **View a New Program** if you are considering changing or adding a new program. You can view your progress if you were to change your major. Note that viewing a new program is not official. You will still need to go to your Dean's office to change or add a major.

AT A GLANCE

- A summary of your program is on the left. Includes GPA, Degree, Major, Catalog, Description, Notes.
- The **Progress** bar visually indicates the amount of your required program credits that are completed.
- The **Total Credits** bar indicates the number of credits completed (dark green), currently in progress (light green), and currently planned (yellow) out of the total number required by your plan of study.
- The **Total Credits from this School** bar indicates the number of credits you have completed at Western New England University out of the number required

DEGREE REQUIREMENTS

The Undergraduate Degree Requirements are made up of up to four blocks:

1. **General University Requirements (GUR)** – These include four foundation requirements and seven perspective requirements. Requirements are listed in alphabetical order.
2. **College Core** (for College of Business and College of Engineering only)
3. **Required Courses for Major**
4. **General Electives**

Additional courses that do not fulfill degree requirements will be listed under a fifth category titled **Other Courses**.

The screenshot shows a 'Requirements' section with four requirement blocks, each with a red box around the requirement name and a red number indicating the count. Below these is an 'Other Courses' section with a table of completed and dropped courses.

Status	Course	Grade	Term	Credits
Dropped	MATH-111 Analysis Bus & Econs	W	2016FL	0
Completed	LA-195 Special Top: Liberal Arts	P	2016FL	0

The degree requirement blocks can be collapsed by clicking **Hide Details** at the Requirement level. This provides a high level overview of the students' progress. Once collapsed, click **Show Details** to drill down.

In the example above, there are:

- 11 sub-requirements of General University Requirements,
- 1 sub-requirement of Business Core,
- 2 sub-requirements for Marketing majors
- 1 sub-category of General Electives

Note that each requirement or sub-requirement can consist of numerous courses.

The screenshot shows the 'Requirements' section with detailed annotations. A green arrow points to the '6 of 11 Completed' status of the 'General University Requirements for BSBA' block, with a note stating '6 of 11 sub-categories have already been satisfied within the GUR category'. Three sub-categories are highlighted with red boxes and labeled A, B, and C.

Status	Course	Grade	Term	Credits
Completed	BIS-102 Prob Solving w/Bus Tools	C	2016FL	3
Completed	BUS-101 First Year Business Sem.	A-	2016FL	3

Each of these sections will list the required classes and the options available for you to complete the requirements for your program.

The chart will list the course prefix and course number, course title, your course grade (if applicable), the semester in which the you took the course (if applicable), and the associated credit hours. Each course will have one of six possible Status indicators:

1. **Completed:** This is a green box with green font and a green checkmark indicating that you have completed that course with a passing grade.

Completed	COMM-100	Principles of Communicat	B-	2017SP	3
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2. **In-Progress:** This is a green box with green font and a half-filled green circle indicating that you are currently registered for this course. **NOTE:** This could refer to classes in the current semester or next semester if you have already registered.

In-Progress	AC-201	Introduction to Accounting I		2018FL	3
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3. **Planned:** This is a yellow box with yellow font and a yellow checkmark indicating that you have this course planned for a future semester.

Planned	AC-306	Financial Reporting III		2019SP	3
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4. **Not Started:** This is a red box with red font and a red exclamation point indicating that you have not registered for, planned, or completed this course.

Not Started	MK-323	Distribution Strategy			
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5. **Fulfilled:** This is a light blue box with blue font and a blue checkmark indicating that the you did not take that class but you have completed another class that meets that requirement.

Social/Behavioral
Take PSY-101 or SO-101
Complete all of the following items. 1 of 1 Completed. [Hide Details](#)

1 of 1 Courses Completed. [Hide Details](#)

Status	Course	Grade	Term	Credits
Completed	PSY-101 Introduction Psychology	B	2016FL	3
Fulfilled	SO-101 Intro to Sociology			

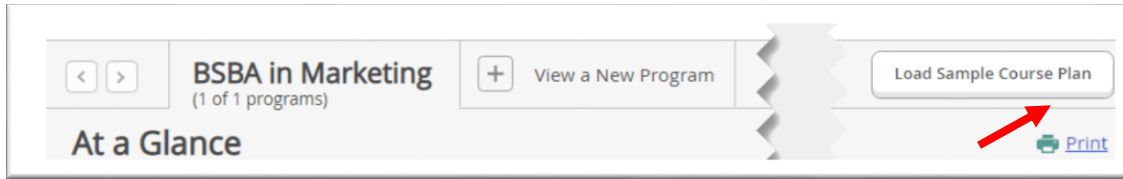
Dropped: This will be found in the Other Courses area. This is a red box with red font and a red exclamation point indicating that you have withdrawn from the course.

Other Courses				
Status	Course	Grade	Term	Credits
Dropped	MATH-111 Analysis Bus & Econs	W	2016FL	0
Completed	LA-195 Special Top:Liberal Arts	P	2016FL	0

The **Other Courses** area also displays any courses you have completed that are not relevant to your current major.

Note that Degree requirements are not listed in sequence. For a suggested sequence of courses by major, consult the online College Catalog located off of the Academic Affairs Web page:

<https://www1.wne.edu/academic-affairs/catalogue.cfm> In the future, **Load Sample Course Plan** will be available. The sample course plan will provide a possible sequence of courses.

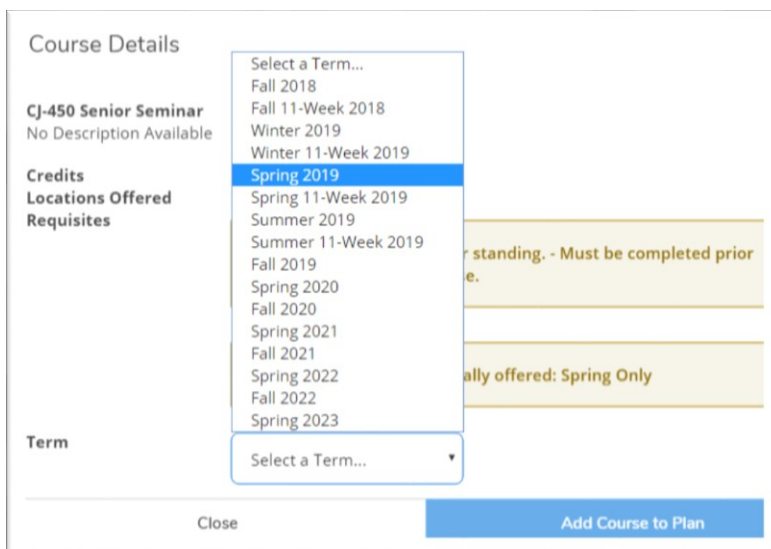
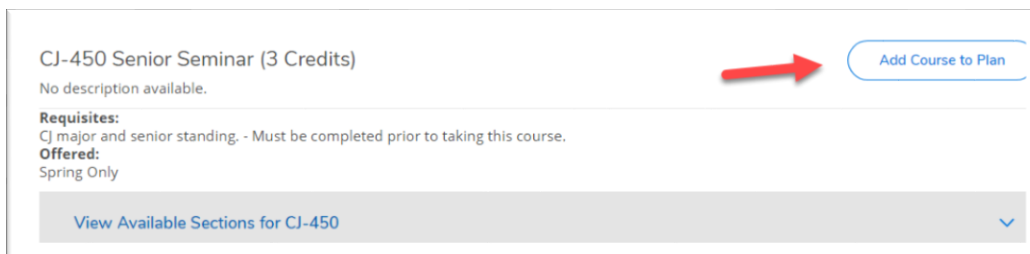


To obtain information on all courses that satisfy a particular requirement or sub-requirement, click on the Search button. All of the courses that satisfy the particular requirement will be listed in the Course Catalog.



To obtain more information regarding just one particular course, go to the College Catalog by clicking on a hyperlinked course code.

Once in College Catalog, a course can be added to your plan Click Add Course to Plan and then select the term.




Note: If you would like to take the course in the next upcoming semester, you can choose to View Available Sections and then directly Add Section to your Schedule. When planning for later future terms, you must choose Add Course to Plan.

CJ-450 Senior Seminar (3 Credits) [Add Course to Plan](#)

No description available.

Requisites:
CJ major and senior standing. - Must be completed prior to taking this course.

Offered:
Spring Only

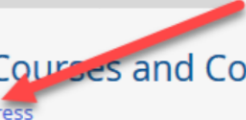
[View Available Sections for CJ-450](#) 

Click **Back to My Progress** to return to your degree audit information.

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Academics ▾ Student Planning ▾ Course Catalog

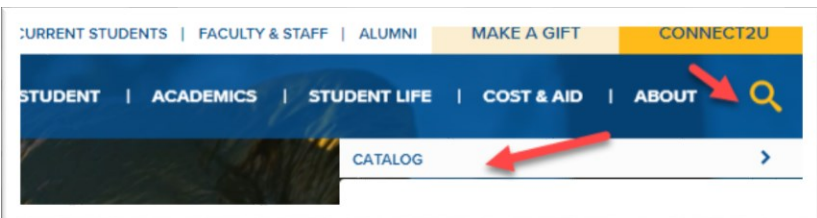
Search for Courses and Course Sections

[← Back to My Progress](#) 

FAQ

Where can I find a suggested sequence of courses?

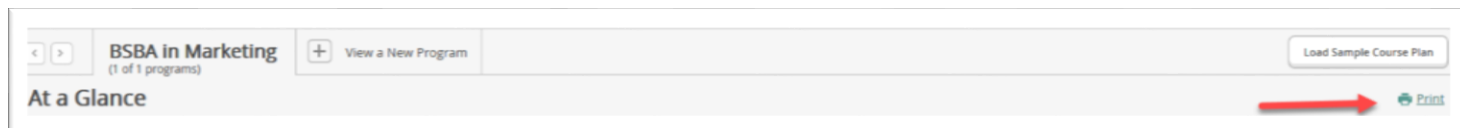
Obtain a suggested sequence of courses for your major and calendar year by searching for Catalog on the wne.edu webpage



Can I get a printed degree audit?

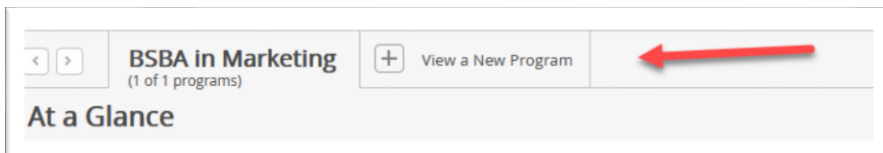
This system promotes paperless. You are encouraged to view your “**My Progress**” data in Self-Service. Additionally, the mobile app will be available soon where you can view from a cell phone or tablet.

There is a Print Option available in the **At a Glance** section. This results in a large multi-page output.



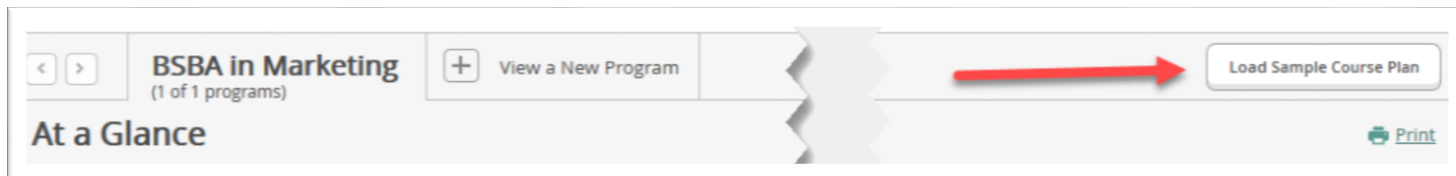
What if I am considering another major?

You can click on **View a New Program** to see how your existing course work will slot into a new program. If you opt to officially change or add a major, you will need to go your Dean's office.



The degree audit is too detailed. It is overwhelming and difficult to see what I need to take in upcoming semester. Can anything be done to make it more straightforward?

Soon a sample course plan will be available to all students.



It is helpful to collapse the requirements in your **My Progress** and only expand when you are looking into a particular category.