

How to download a Zoom cloud recording

1. Visit <https://wne-edu.zoom.us> , click SIGN IN and use your WNE credentials to login.
2. Click RECORDINGS on the left. You can enter a date range and the Search options to find a particular recording.

Topic	ID	Start Time	File Size
Echo360 integration demonstration	912 4091 7306	Jan 8, 2021 02:03 PM	2 Files (1 MB)
Steve's Training Room	970 3021 9956	Sep 1, 2020 10:05 AM	2 Files (716 KB)

3. Once you've found the recording you want to download, click the link in the File Size column. E.g. click "3 Files (1 MB)" in this example:

Edtech Check-in 928 6193 1543 Jun 8, 2020 03:14 PM **3 Files (1 MB)** Share... More

4. A recording can include several files. In this example, there's a video file, a transcript file, and an audio-only file. Hover your mouse over a file and click its Download icon to save it to your computer:

Recording 1 3 files 6 MB

Download (3 files) Copy shareable link

Shared screen with speaker view	5 MB
Audio only	424 KB
Audio transcript	549 B

Video files will have a filename that ends with .mp4 , Audio files end with .mp3 and transcripts end with .vtt The most important of these is the video file, although the audio transcript can also be used in Echo360.