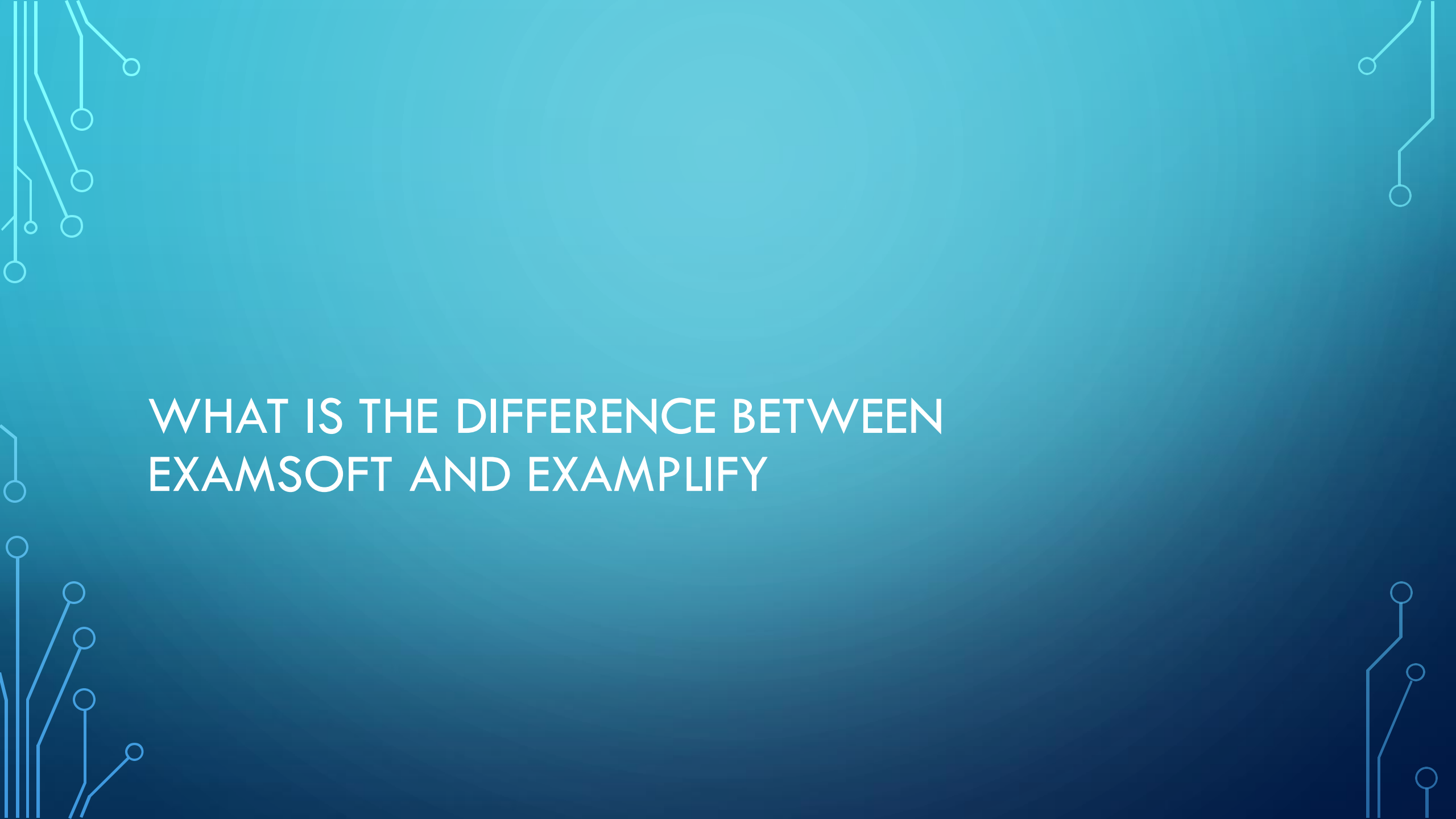




# EXAMSOFT AND EXAMPLIFY

WHAT YOU NEED TO KNOW

The background is a solid teal color with a subtle gradient. In the four corners, there are decorative white line-art elements resembling circuit traces or neural network connections, with small circles at the end of the lines.

# WHAT IS THE DIFFERENCE BETWEEN EXAMSOFT AND EXAMPLIFY

# EXAMSOFT

- The web-based portal
- Download Exemplify from Examsoft
- View exam results in Examsoft

# EXAMPLIFY

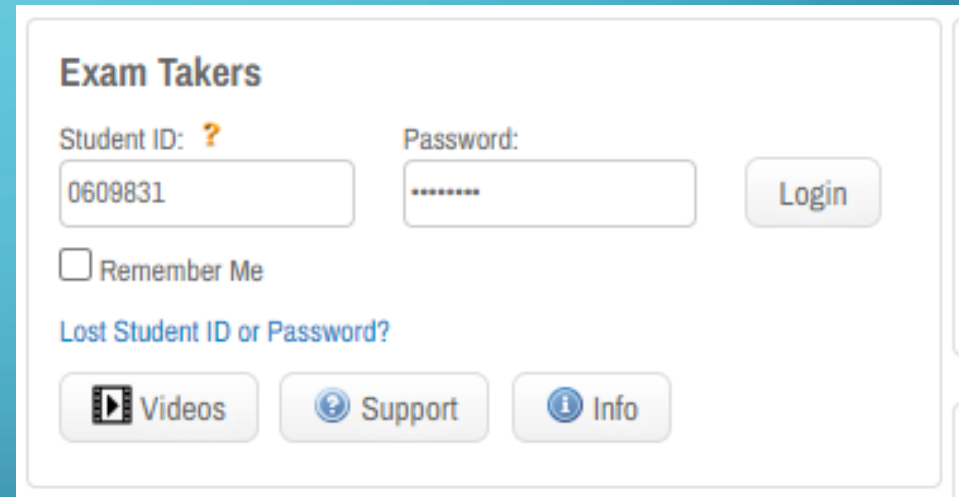
- App-based portal
- Take exams in Exemplify

The background is a solid teal color with a subtle gradient. In the corners, there are decorative white line-art elements resembling circuit traces or data paths, with small circles at the end of the lines. The text is centered horizontally and vertically.

# HOW TO LOGIN AND DOWNLOAD EXAMPLIFY

# LOGGING IN

- First go to <https://ei.examsoft.com/GKWeb/login/wnelaw>
- Then go to Exam Takers
- Enter your Student ID and the password you were sent

A screenshot of a web login interface titled "Exam Takers". It features two input fields: "Student ID: ?" containing the text "0609831" and "Password:" containing seven asterisks. A "Login" button is positioned to the right of the password field. Below the fields is a checkbox labeled "Remember Me". At the bottom, there is a link "Lost Student ID or Password?" and three buttons: "Videos" with a play icon, "Support" with a question mark icon, and "Info" with an information icon.




**Exam Takers**

Student ID: ? Password:

0609831 .....

Remember Me

[Lost Student ID or Password?](#)

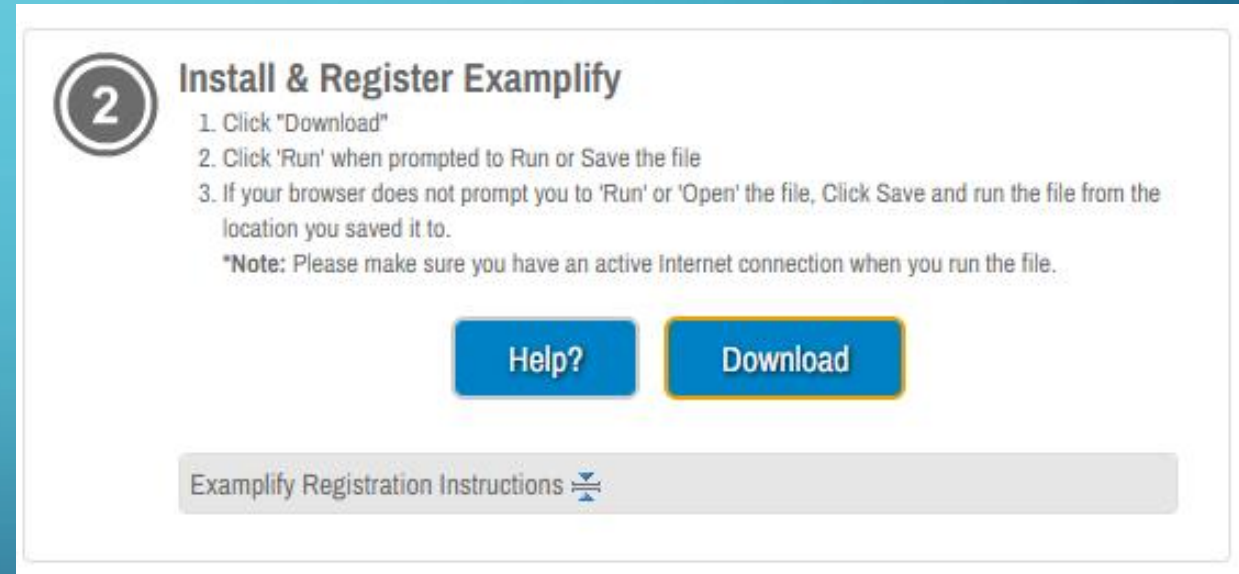
 Videos  Support  Info

# BEFORE YOU DOWNLOAD CHECK SYSTEM REQUIREMENTS

- Only Base Windows 10 version 22H2 and Windows 11
  - Specialized Operating Systems aren't compatible
  - RAM: 4GB of usable RAM or higher
  - Hard drive: 4GB or higher of available space.
  - Must be the Administrator Account
- For Macs: Catalina, Big Sur, and Monterey
  - CPU: Intel, M1, or M2 processor.
  - RAM: 4GB or higher.
  - Hard Drive: 4GB or higher available space.
  - Must be the Administrator Account

# DOWNLOADING

- If your system meets the requirements you may now download Exemplify
- Click download
- Open the file and begin the installation process




**2** **Install & Register Exemplify**

1. Click "Download"
2. Click 'Run' when prompted to Run or Save the file
3. If your browser does not prompt you to 'Run' or 'Open' the file, Click Save and run the file from the location you saved it to.

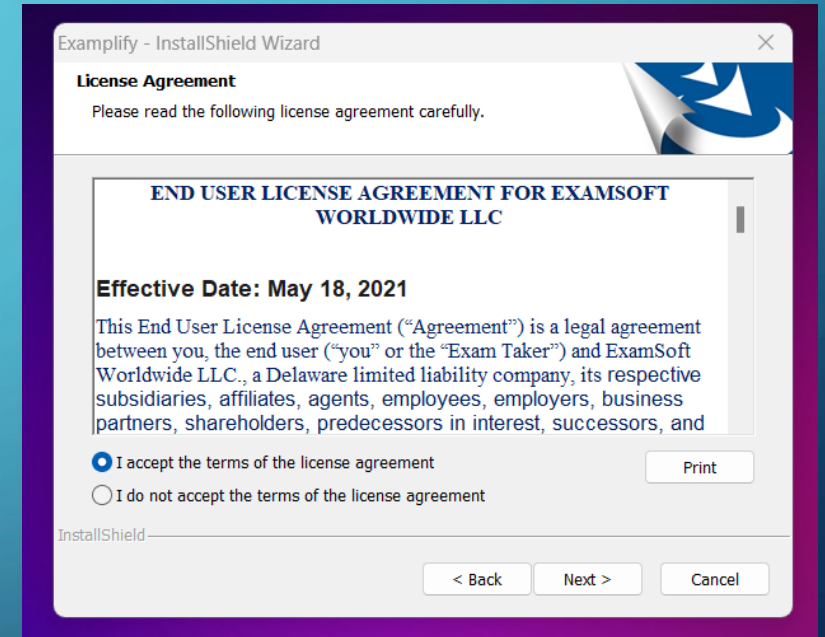
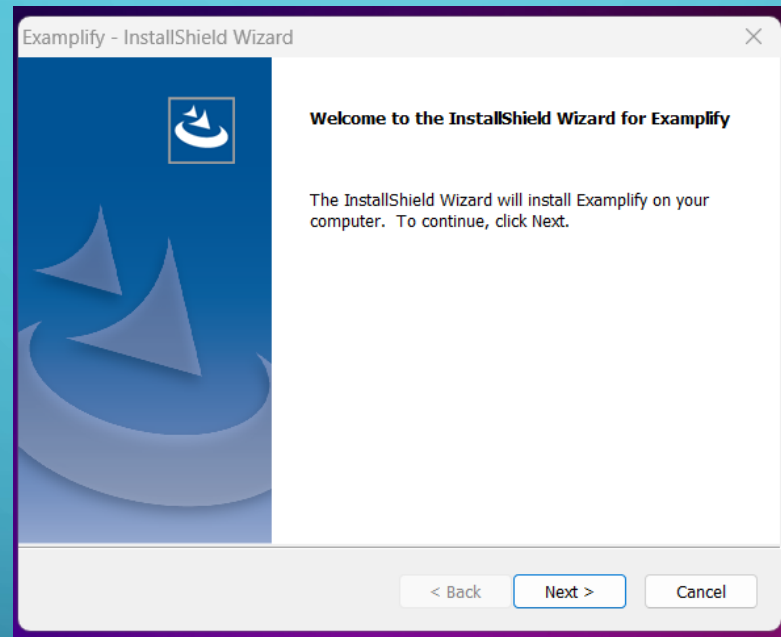
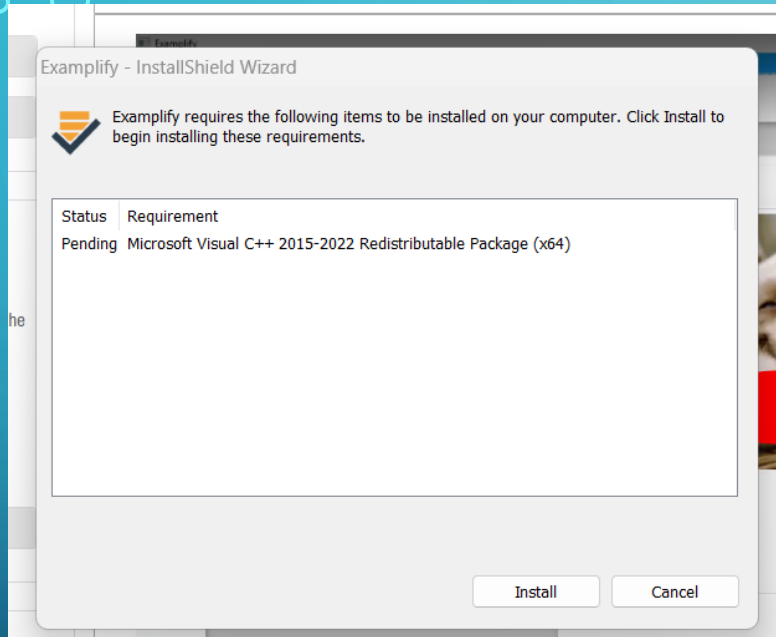
**\*Note:** Please make sure you have an active Internet connection when you run the file.

[Help?](#) [Download](#)

Exemplify Registration Instructions 



# DOWNLOADING CONTINUED



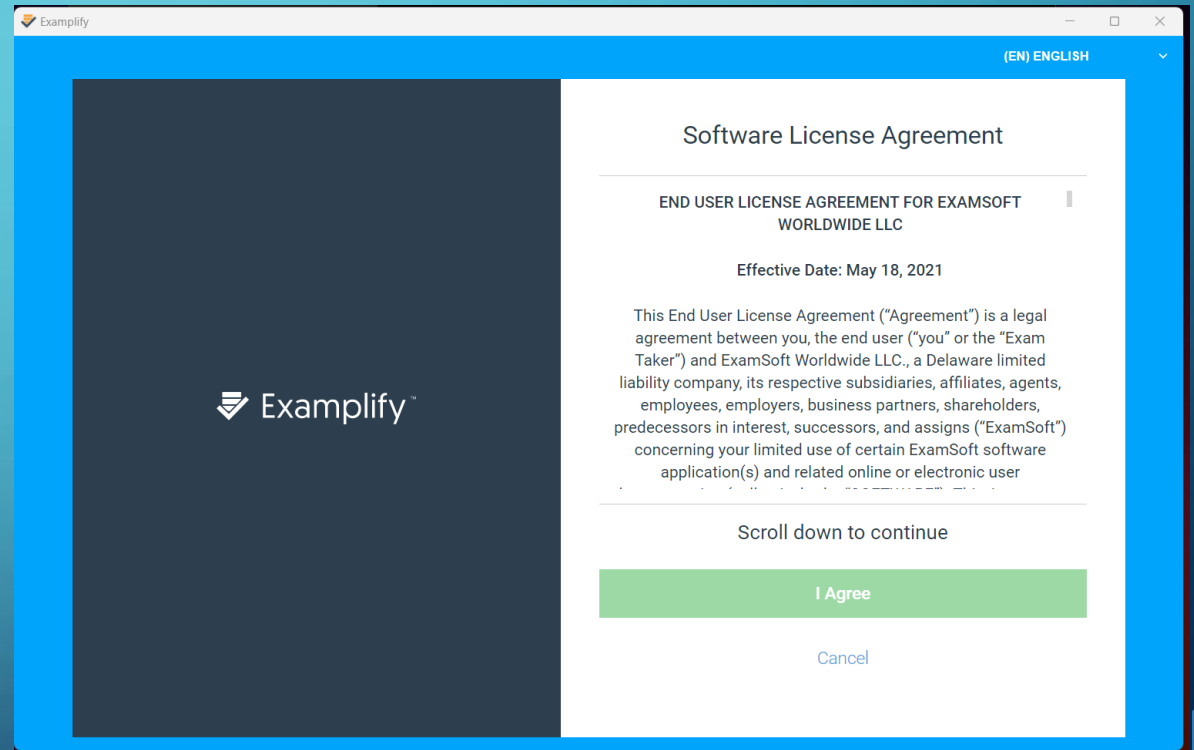
# EXAMPLIFY: HOW TO LOGIN

CURRENT VERSION: V. 3.3 WINDOWS OR V. 3.3 MAC

IPADS ARE NOT SUPPORTED

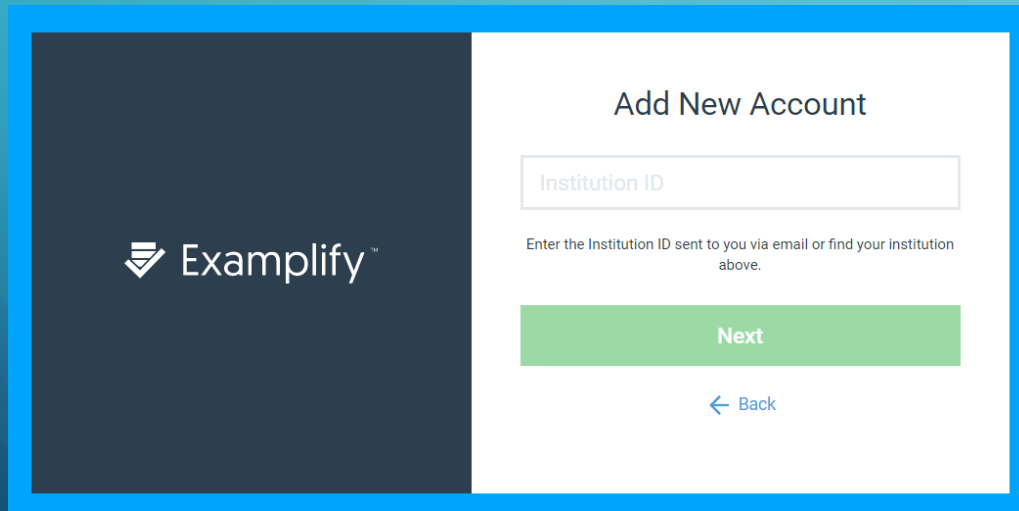
# LICENSE AGREEMENT

- Scroll to the bottom of the page
- Click “I Agree”



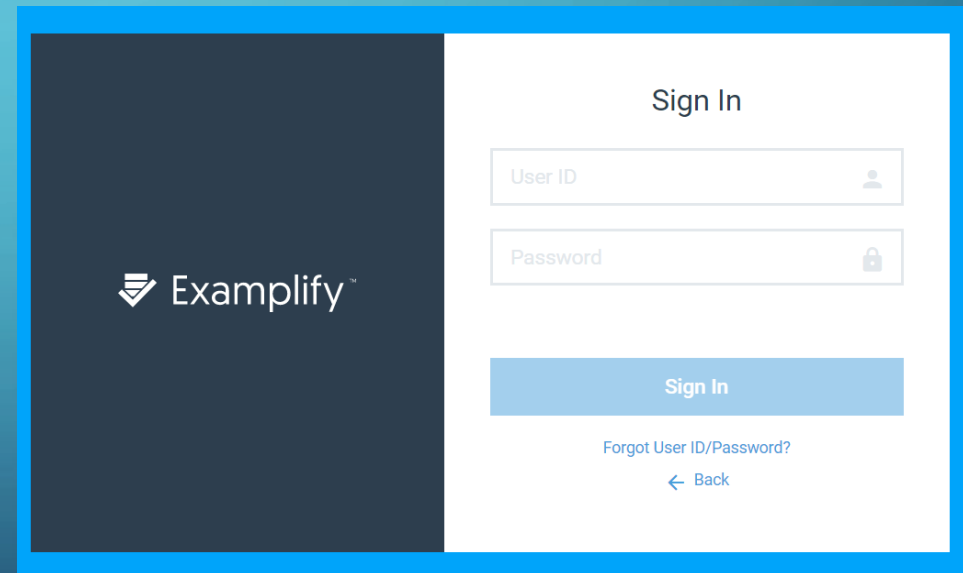
# LOGGING IN

ENTER WNELAW



The screenshot shows the 'Add New Account' page. On the left is a dark blue sidebar with the Exemplify logo. The main content area has a white background with the title 'Add New Account'. Below the title is a text input field labeled 'Institution ID'. Underneath the field is the instruction: 'Enter the Institution ID sent to you via email or find your institution above.' At the bottom of the form is a green 'Next' button and a blue '< Back' link.

THIS INFORMATION WILL BE EMAILED TO YOU



The screenshot shows the 'Sign In' page. On the left is a dark blue sidebar with the Exemplify logo. The main content area has a white background with the title 'Sign In'. Below the title are two text input fields: 'User ID' with a person icon and 'Password' with a lock icon. At the bottom of the form is a blue 'Sign In' button, a link for 'Forgot User ID/Password?', and a blue '< Back' link.

# PREPARING FOR YOUR EXAM

- Take the *Mock Exam*
  - It teaches the components of taking an exam
  - It shows what an exam looks like
- Get plenty of rest
- Drink water
- Eat something

ALL PROCTORED EXAMS ARE TIMED THEREFORE DO NOT GO PAST THE STOP SIGN UNTIL PROCTOR SAYS START ONCE PROCTOR SAYS START YOU MUST BEGIN



## Do Not Start Until Instructed

Do not click continue unless you have been instructed to start your exam.

**Continue**

Cancel

# TAKING EXAMS

## IN-PERSON EXAMS

- Closed Book
- Bags to the side walls and front
- The exam will appear at least 15 minutes before
- You will be given a bag with a paper copy and a piece of scrap paper
- The Proctor will give the password
- Password is lowercase

## ONLINE EXAMS

- Open Book
- The exam will appear exactly at the exam start time
- You may have access to a printable copy of the exam
- The password is on the exam schedule
- Password is lowercase

# TAKING EXAMS CONTINUED

## IN-PERSON EXAMS

- The Proctor will say Start!
- You have a fixed amount of time to take the exam
  - This will not change
- You will receive a 5–minute warning
- The Proctor will say Stop!

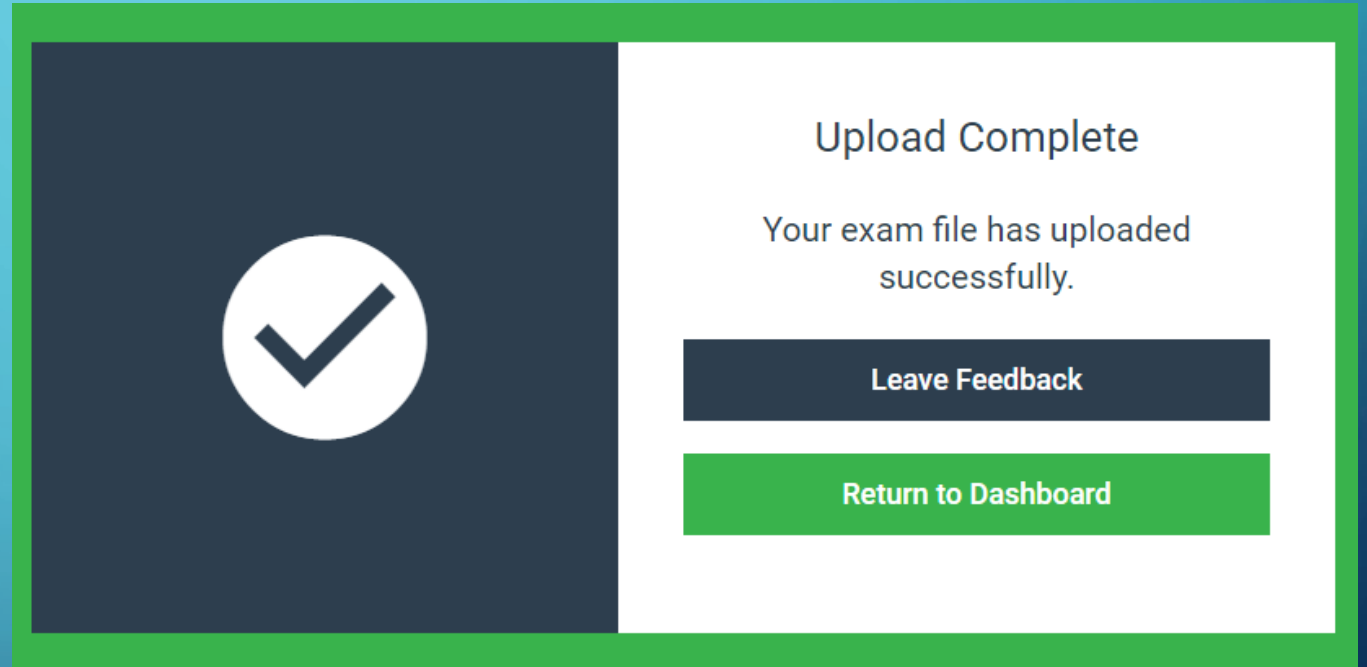
## ONLINE EXAMS

- You may have a fixed amount of time on a specific day
- You may have a fixed amount of time on a day of your choosing
- You may have all exam period
  - If you do, suspend will be an option



## UPLOADING YOUR EXAM

- Once you've hit submit
- You have to confirm you are finished
- Once you've hit submit again you need to wait for this screen.



# WHO TO CONTACT AND WHEN

- For issues regarding the exam software
  - Contact Terese Chenier @ [tchenier@law.wne.edu](mailto:tchenier@law.wne.edu)
  - Contact Brenna Andersen @ [Brenna.Andersen@law.wne.edu](mailto:Brenna.Andersen@law.wne.edu)
- For personal issues during the test
  - Contact Dean Buzuvis @ [erin.buzuvis@law.wne.edu](mailto:erin.buzuvis@law.wne.edu)
- For Accommodations
  - Contact Dean Hall @ [Jordan.hall@law.wne.edu](mailto:Jordan.hall@law.wne.edu)