

March 13, 2023

Dear Returning Students:

This letter contains important information about registration for summer and fall classes, which will open on Thursday April 13; 8:30 AM for seniors and part-time students, and 12:50 PM for everyone else. Courses are available for registration on a first-come, first-serve basis. You will be able to make changes to your registration through the add/drop period.

General Instructions

You will be able to start planning your schedule after course listings go live in self-service by March 13th. <https://selfservice.wne.edu/student>. To login simply use your University ID/PW (the same as your email ID/PW).

Full-time students must register for between 12 and 16 credits.
Part-time students must register for between 8 and 11 credits.

Information about next year's course offerings will also be available on the Registrar's page of the law school's website, available at: <https://www1.wne.edu/law/registrar/course-schedules-and-descriptions.cfm>. While we make every effort to finalize all details about the schedule before the planning period begins, there is always that chance that unforeseen circumstances may require adjustments to the schedule. In the event that changes are required, students will be notified and assisted in making adjustments to their registration.

Degree Requirements

All students should register for courses with degree requirements in mind. Degree requirements are listed here:

1. Successful completion of 88 credits, 64 of which are earned in courses that meet in regularly scheduled law school classes. Credits earned in independent studies, law review and moot court, and courses in joint-degree programs do not count towards the 64-credit requirement.
2. Minimum cumulative G.P.A. (grade point average) of 2.30 or above.
3. Successful completion of all required courses: Advanced Legal Analysis I & II, Business Organizations, Civil Procedure, Criminal Law, Constitutional Law, Contracts, Evidence, Introduction to Law, Introduction to the Legal Profession, Lawyering Skills I and II, Professional Responsibility, Property, and Torts.
 - Also, please note a change to our upper-level required courses. Until now, students have been required to take Income Tax, but going forward students may substitute Legislation and Administrative Process for Income Tax in satisfaction of this requirement. You may take both Income Tax and Legislation and Administrative Process if you wish, but you are only required to take one or the other.

4. Successful completion of 6 experiential learning credits (LAWE).
5. Successful completion of two designated writing courses (LAWW).
6. Successful completion of one course that addresses anti-racism and cultural competency (LAWA), for students who started their law degree in fall of 2023 or later. This requirement does not apply to law students who started before that time, though all are welcome to take LAWA courses.
7. Successful completion of 20 hours of pro bono law.
8. A student may not take more than 29 credits in online J.D. classes.
9. Student must be in good standing.

With respect to #8, please note that online courses taken during COVID-affected semesters do not count towards that cap. This includes: summer 2020, fall 2020, spring 2021, and summer 2021. Also, courses in which less than 1/3 of scheduled course time is online, do not count as online courses (e.g., Torts and Civil Procedure in our part-time evening program).

Students who entered in the fall of 2022 and the fall of 2023 will also have an additional requirement to take one course designated as “Anti-Racism and Cultural Competency” or “ARCC.” For this reason, you may see courses with this designation, and you are welcome to use it to guide your course selection. However, for students who started in fall of 2021 or earlier, this is not a requirement that applies to you.

Required Courses

It is recommended that full-time students in their second year take the required courses of Business Organizations, Evidence, and either Income Tax or Legislative and Administrative Process. Y This chart shows which semester day and evening sections of these courses will be offered in the upcoming year. You may register for either the day or evening section of these courses.

Course	Fall semester	Spring semester
Business Organizations	evening	day
Evidence	evening	day
Income Tax	day and evening	
Legislative and Administrative Process	day	evening
Professional Responsibility	evening	day

Part-time students should schedule required courses according to these instructions:

- Second-year part time evening students should register for Evidence and Business Organizations in the fall, as well as additional electives to reach 8-11 credits.
- Second-year part-time day students should register for Criminal Law in the fall. It is recommended to take one other required course, such as Evidence, Business Organizations, Tax, or Legislative and Administrative Process.
- Other part-time students (day and evening) should register for any required courses not yet taken.

Recommended Bar Courses

We recommend that students give priority to courses that cover material that is heavily tested on the bar exam. These courses include Criminal Procedure courses (Adjudication, Investigation, or the Survey course); Legal Writing and Analysis I and II; Real Estate Survey; Trusts and Estates; and UCC Survey. These highest priority bar courses are offered twice a year, once in each semester and rotating between day and evening. Additionally, our courses in Family Law, First Amendment, Landlord-Tenant, Products Liability, and Conveyancing also help maximize students' exposure to material tested on the bar, though these subjects are less heavily tested than the list above and not necessarily offered each semester.

Course		Fall	Spring
High priority bar courses	Criminal Procedure	day (Investigation)	evening (survey)
	Legal Writing and Analysis	evening (I)	day and evening (II)
	Real Estate Survey	day	evening
	Trusts and Estates	day	evening
	Uniform Commercial Code	day and evening	day
Other bar courses	Conveyancing	evening	
	Family Law	evening	day
	First Amendment		day
	Landlord-Tenant Law	evening	
	Products Liability	evening	

Courses with Prerequisites

Students are encouraged to plan ahead for courses that require a prerequisite. If you plan to take one of these courses at some point, make sure to prioritize its corresponding prerequisite when you register for next year.

Course	Prerequisite(s)
Business Succession Planning (LAWW724)	Business Organizations
Criminal Defense Practicum (LAW 922)	Evidence and Criminal Procedure (Survey or Investigation)
Criminal Prosecution Practicum (LAW 920)	Evidence and Criminal Procedure (Survey or Investigation) (completed or currently enrolled)
Estate Planning (LAW 723)	Trusts and Estates
Family Law Mediation Clinic (LAW 973)	Mediation
Federal Income Tax Simulation (LAWW 640)	Income Tax
Family Defense Practicum	Child Protection Law Simulation and Evidence (completed or concurrently enrolled)
Landlord Tenant (LAW 696)	Property
Legal Aid Clinic (LAW 916)	Evidence
Real Estate Practicum	Conveyancing OR Municipal and Land Use Law OR Real Estate Survey

Securities Regulation (LAW 751)	Business Organizations (completed or currently enrolled)
Small Business Clinic (LAW 944)	Business Organizations
Trial Methods (LAW 681)	Evidence
Trusts and Estates (LAW 748)	Property

Approvals for Special Courses and Overloads

Some courses require an additional step of obtaining approval from the Associate Dean. If you need to register for an independent study, or for credits for serving as a faculty member’s teaching or research assistant, or to take a course that is outside the JD program, please submit the appropriate form. All forms are digital and available on the “[forms](#)” section of the Registrar’s web page.

Students need the approval of the Associate Dean to register for an overload of courses. The Associate Dean can grant an overload up to 17 credits, if the student can demonstrate that the overload is necessary and that they have the academic ability to handle extra work. For part-time students, any credit load over 11 is handled as a change of status to full time, not an overload.

You do not need approval to register for a course for which you registered previously but did not complete due to withdrawal or for which you received a failing grade. However, you will need to contact the Registrar to request that course be placed on your schedule.

Advising

Students on academic warning must meet with Dean Dion for advising before they can register. Please arrange this meeting to occur before April 13 so that your ability to register is not delayed. Otherwise, there is no advising requirement for JD students.

As part of the Academic Enrichment Workshop open to all students, the Associate Dean will hold two advising sessions as follows.

- Course Registration Advising for Returning Full-Time Students: Tuesday, March 28, 11:00-11:55, Room A.
- Course Registration Advising for Returning Part-Time Students: Tuesday, March 28, 8:00-9:00, Zoom Meeting ID: 933 3941 6613 Passcode 46143695 <https://wne-edu.zoom.us/j/93339416613?pwd=QzIENFRmV3EwSnBRNWhNeE5hK1BnQT09>

Students also have the option to consult their faculty advisor, who is listed in your self-service profile. If your advisor is unavailable, please reach out to Associate Dean Buzuvis.

If you have a question about the registration process that is not addressed here, please contact Associate Dean for Academic Affairs Erin Buzuvis at ebuzuvis@law.wne.edu or Law Registrar at tchenier@law.wne.edu

Sincerely,



Erin Buzuvis, Associate Dean



Terese M. Chenier, Law School Registrar