

**Western New England University
Writing Center
English Department**

WRITING CENTER TUTOR APPLICATION FORM

NAME: _____ **DATE:** _____

LOCAL ADDRESS: _____

HOME ADDRESS: _____

EMAIL ADDRESS: _____

PHONE NUMBER: _____

WORK STUDY? Yes: ___ If yes, approx. award amount: _____
No: ___

MAJOR: _____ **MINOR:** _____

GPA: _____ **MAJOR GPA:** _____

TUTORING/TEACHING EXPERIENCE TO DATE:

COMMENT ON YOUR EXPERIENCE AS A STUDENT. Respond to each of the following in a short paragraph:

What are your strengths and weaknesses as a writer?

What kinds of comments do you usually receive on your papers?

What are your concerns while you are writing?

How has your academic performance changed during the time you have been at WNE?

Why do you think students have difficulty writing academic papers?

SCHEDULE:

1. List below any on/off campus activities and commitments that you will be involved with during the academic year.

2. Are you able to attend training meeting during the fall semester on Tuesdays during the Common Hour?

LETTER OF INTEREST:

Please attach a letter of introduction/interest to the front of this completed form.

REFERENCES:

Please provide two faculty recommendations to be completed using the attached forms. Have your faculty members submit the recommendation forms on or before March 24th to Christy Crutchfield at christine.crutchfield@wne.edu or Herman 100-J.

WRITING SAMPLE:

Please provide a writing sample (i.e. a formal, graded essay from one of your WNE courses).

Thank you for taking the time to complete the application. **Please return your completed application (email or hard copy) by March 24th to:**

Christine Crutchfield
Composition and Writing Center Director
christine.crutchfield@wne.edu
Herman Hall 100-J
413-782-1744

PEER TUTOR APPLICATION
Writing Center
English Department
Western New England University

FACULTY RECOMMENDATION FORM

To be completed by Applicant:

Name:

Date:

Phone Number:

To be completed by Faculty Member:

Name:

Department:

Phone Number:

Email Address:

On the scale provided, please circle the number that best rates the student, with 5 being the highest score, and 1 being the lowest. Leave blank any statement you are unable to judge.

- | | | | | | |
|----------------------------------------------------------------------------------------------------------------|---|---|---|---|---|
| 1. Writing ability | 5 | 4 | 3 | 2 | 1 |
| 2. Knowledge of technical aspects of writing:
Rhetorical patterns, sentence structures, writing conventions | 5 | 4 | 3 | 2 | 1 |
| 3. Punctual with assignments and attends class regularly | 5 | 4 | 3 | 2 | 1 |
| 4. Communicates effectively with instructor and peers | 5 | 4 | 3 | 2 | 1 |
| 5. Demonstrates personal integrity | 5 | 4 | 3 | 2 | 1 |
| 6. Sensitive to the needs of others | 5 | 4 | 3 | 2 | 1 |
| 7. Displays leadership qualities | 5 | 4 | 3 | 2 | 1 |
| 8. Demonstrates maturity | 5 | 4 | 3 | 2 | 1 |
| 9. Motivated to do well academically | 5 | 4 | 3 | 2 | 1 |
| 10. How strongly would you recommend this student for a Writing
Center peer tutoring position? | 5 | 4 | 3 | 2 | 1 |

(OVER)

Comments: Your specific and descriptive comments on this student are strongly encouraged. Faculty involvement in selecting peer tutors is essential to the success of the Writing Support Services at WNE.

Signed:

Date:

(Please return form to Christine Crutchfield at christine.crutchfield@wne.edu or Herman 100-J by March 24th.)

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